MacKillop Library

OPENING HOURS

Monday to Friday | 8.00am – 4.00pm

Open for Recess and Lunch every day

LOANS

Fiction | Non Fiction | eBooks - Wheeler's may be borrowed for **14 days**

Please return overnight loans by **8.45am**

CONTACT

Phone: (08) 9301 6229

prendiville.wa.edu.au

How to Borrow a Resource

When you have selected the resources you want to borrow, take them to the Service Desk.

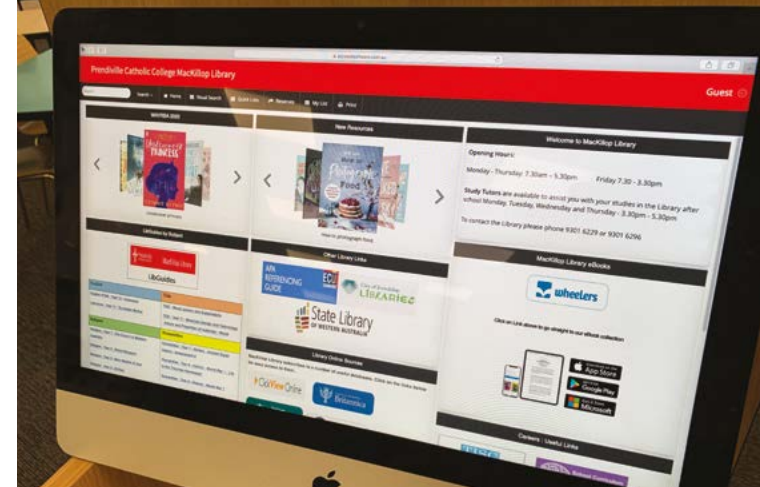You will be asked for your name and your loan will be processed.

When you are returning your resources please place them in the Returns Box just inside the Library entrance.

When logged in to the **Library Search App** on your dashboard, you can **renew resources** once only, as long as it is **on** or **before** the due date.

You can also reserve resources from the same location.

Using the Catalogue

Library Search, our online catalogue of Library Resources, is available on your Student Dashboard.

You can search for the resources you want using the shortcut. Enter your key word[s] into the search bar, press enter and this will search all searchable fields.

Write down the Dewey or Fiction number and use this information to find the resource.

Hint: Match it to the information on the spine label.

By clicking ONE SEARCH, all databases e.g. eLibrary, Austlit will be searched.

Non-Fiction is situated near ML1 in the Library.

Fiction is situated next to ML4 in the Library.

Research

Prendiville Catholic College uses the following research process:

- Read
- Skim/Scan
- Key Words
- Note Take (use synonyms)
- Paraphrase (write it in your own words)
- Reference (use Cite Fast)

Note-taking sheets and How to Reference sheets are available from the Service Desk.

Prendiville Catholic College encourages the use of books and appropriate use of the internet for research.

The Library provides access to online databases for research purposes, accessed **via the Student Dashboard on your device at school.**

PCC WEBSITE DATABASE: Full of authority sites which can be found via a Website search on Library Search.

eLIBRARY DATABASE: Covers many research topics in many different formats.

AUSTLIT: Years 10 -12 includes detailed information about Australian writers and writing.

Correct referencing details are available under SEQTA Learn | Documents | Library

You are very welcome to approach Mrs. Clarke for assistance in completing your Reference List.

Recommended Reading

Prendiville Catholic College Library offers a strong Reading Programme in collaboration with the English Department.

We want you to read, read, read!

New Fiction titles can be found on the bay end of each fiction shelf. New Non-Fiction titles can be found on the bay end of each Non-Fiction shelf.

Check out our **Wheeler's** eBooks via the Student Dashboard icon on your device. They are easy to download and available for loan for 14 days.

There are many Fiction and Non-Fiction titles to choose from, as well as a selection of audio books.

Still can't find a book?
Please approach our Library staff for suggestions. We'd LOVE to help you!

Services

CAREERS

Careers is an integral part of the Library Services. Lots of career information is available for you to access.

Mrs Clarke is available in the Library from recess Monday - Thursday for any careers advice you might need.

IT SUPPORT

The IT Service Area is OPEN 8am - 4.00pm. Please use the IT Help on SEQTA first to try and self serve your solution.

PRINTING

Print credit is renewed at the beginning of each term. If you run out before this, you can pay for more at:

- The Finance Office in Administration.
- On our online store via your PCC Dashboard

Then visit one of our IT Service Area Staff to load it on to your device for you.