



APPLICATION FOR EMPLOYMENT

NON-TEACHING STAFF

1. POSITION APPLIED FOR

Position Type: Full Time Part Time Casual

2. PERSONAL

Title First Name Surname

Address

Phone Date of Birth

E-Mail

Nationality Health

Religious Denomination

Work Authorization/VISA: Are you eligible to work in Australia
(Attach details)

WWC Number Expiry Date

3. EDUCATIONAL QUALIFICATIONS

Qualifications	Institution	Year Obtained	Major area/s Study

4. CATHOLIC SCHOOL ACCREDITATION (LEAVE BLANK IF NO ACCREDITATION)

Accreditation	Check Box	Year Completed	Accreditation Number
Working in a Catholic School			

5. WORK EXPERIENCE : listed in chronological order with most recent first.

Employer	Dates	Title / Position Held	Part /Full time

6. RELEVANT PROFESSIONAL DEVELOPMENT

Provide details of courses, conferences, and seminars you have attended within the past three years that relate to the position.

Course Title	Date	Relevance to Position

8. Parish or Community Involvement

Please list below any form of parish, ministry or community activity you are or have been involved in.

9. REFEREES

Names and addresses of persons who have consented to act as referees: The Principal reserves the right to contact persons not nominated by the applicant.

Name	
Parish	
Mobile No	
E-mail	

Current Employer

Name	
Position	
Mobile No	
E-mail	

Professional Referee(s)

A person with whom you are currently working or have worked with, within the last 3 years

Name	
Position	
Mobile No	
E-mail	

Professional Referee

Another person who could speak on your behalf

Name	
Position	
Mobile No	
E-mail	

10. Attachments:

Your cover letter

Your resume

Copy of relevant qualifications

Copy of your Working With Children card

DECLARATION:

I declare that the information in the application is complete and correct in every detail. I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or termination of employment.

Signed

Date