



Laboratory Technician Role Description Summary

At Prendiville Catholic College our most valuable assets are our people, those dedicated staff who individually bring their special skills and attributes to the role and who collectively come together with other like-minded people to provide a level of service excellence in all that we do.

The Laboratory Technician assists in implementing the College philosophy and modelling and supporting the goals of the College Mission. They are expected to support the vision and goals of the College as a learning community and to participate in ongoing professional development and learning.

Salary level, Hours of work and Award

Salary: Level 4 Admin Tech Officer – Classification 08093

Hours: 37.5 hours per week (Monday - Friday)
8.00am to 4.00 pm
42 weeks per year

Award: Non- teaching staff EBA

Knowledge, Skills and Experience

- A sensitive appreciation for the Catholic ethos of the College.
- Experience in a similar role or a demonstrated skill set that would complement.
- Diploma in laboratory technology or tertiary qualifications
- Possess a current occupational first aid certificate.
- Possesses a broad knowledge of chemical, biological and physics safety in science.
- Possesses a broad knowledge of the legislative requirements and application procedures for the ethical use and care of animals, as well as other relevant licensing requirements.
- Possesses a general understanding of Australian Curriculum - Science Year 7-10 and relevant upper school science subjects.
- Possesses a comprehensive knowledge of the technical, safe work practices and standard operating procedures required to operate science equipment, including computer applications and data loggers.
- Possesses well-developed research and communication skills (both oral and written), interpersonal skills and the ability to work as part of a team.
- Demonstrates ability to transfer skills, competencies, technical knowledge and legislative information appropriate to the school environment.
- Proven ability to show initiative and take direction.

- Ability to prioritise own work.
- Committed to ensuring the work and job time frames are met.
- Flexibility in working arrangements as required.
- Highly organised.
- Understanding of OSH requirements.
- Current C Class licence is held.
- Accreditation is maintained as per CEO guidelines.
- Working with Children registration is kept current.
- Holds a current National Police History Check

Please note:

This is not an exhaustive list and duties may evolve as part of the dynamic nature of the position.